

**What is the difference between conference,
symposium, and forum?**

Promising presentation - Rana Abdullah Tahan
PHD researcher

<https://orcid.org/0000-0002-1093-7740>

Here is a set of definitions of terms for meetings of all kinds, in accordance with the classifications and definitions circulated in international organizations competent for exhibitions and conferences and approved by the supervisory



Meeting:

An encounter organized by certain individuals at a designated location outside the organizer's headquarters, in which ten people and more participate for at least four hours to discuss a specific topic and the meeting is not accompanied by other activities



Institutional meeting:

The meeting is classified as "institutional" if it is organized by government or private entities for the purpose of developing their business and communicating with their employees or clients.



Meeting of the Association:

The meeting is classified as an "association meeting" if it is organized by a particular civil society, or organization (local or international) of its members in a specified place and time. These meetings are characterized by a large number of participants. The meeting may last several days, and the destinations compete to attract these meetings. The meeting may include the organization of an exhibition accompanying

sponsors only.



International Assembly Meeting:

The Assembly's meeting is classified as an international meeting under the standards of the International Association of Conferences and Association Meetings (ICA) if the meeting is held periodically, and moves between at least three countries, and is attended by 50 or more participants.



Symposium:

Meeting of several specialists in a particular field, where a specific topic is discussed, and the symposium may fall within a more comprehensive event such as a particular week or a national campaign, usually with media coverage.

A non-lengthy meeting of 2 - 4 experts in areas that may be diverse and linked to one specific address in which a person puts forward their idea through their point of view. Seminars often address a particular problem, interaction with a particular world day, or a specific interactive week per year but are linked to a time not exceeding two hours. Interventions are available and are not required to be accompanied by an exhibition



Conference:

A scientific meeting discussing a specific topic on a number of themes, in which the relevant participant's present well-

structured research and working papers adopted by the Scientific Committee of the Conference. The Conference concludes its work with recommendations. The organization of the Conference does not require continuity, annual frequency in its organization, or a specific time during the year. The conference may include an exhibition accompanying only pastoralists, supporters, and collaborators, usually with media coverage.

An official scientific gathering with specific interlocutors, announced for a sufficient period of time, presenting scientific research and field working papers on a specific scientific topic under the supervision of a scientific committee. Sessions may be of up to two days' duration. Registration may be made available with fees, interventions must be concluded with scientific recommendations. The conference is not required to meet permanently and may be held only once.



Forum:

A meeting discussing a general theme in a number of themes, in which participants exchange views through sessions and

workshops, and the organization of the forum does not require continuity, annual frequency in organizing it or setting a specific time for it during the year. The Forum may include an exhibition accompanying only pastoralists, supporters, and collaborators, usually with media coverage.

Meet a group of people on a general theme such as (Economy, Tourism, or Media) It is not scientific in which various participants are available through government officeholders or field experiments and there is no supervision of the arbitration of scientific material because it is often not presented for research, includes groups of workshops, accompanied by an exhibition, as well as is transformed into an international forum if attendees and speakers from at least three countries around the world or 15% of foreigners participate



International Conference/Forum:

The Conference or Forum is classified as "international" if 15% or more of attendees from outside participate or more countries.



Lecture:

A meeting attended by a group of persons with one speaker presenting a presentation or working paper on a particular topic, and the lecture may fall within a more comprehensive event such as a specific week



Workshop:

A meeting attended by a number of people to discuss a specific topic, solve a problem or develop a product.



Training Course:

A meeting organized by accredited training bodies that provides knowledge and skills to develop participants' abilities



CONVENTION

Identifies a particular topic attended by interested and not only specialists, does not require the presence of scientific experts, does not require scientific papers or research, and maybe a scientific forum if referred to, which is far less formal than the Conference and may last two days, where interventions are rarely available, often time-by-time effectiveness involving an exhibition, and a clear scientific disagreement.